

## SHEFFIELD CITY COUNCIL

### SCHEDULE OF FORTHCOMING EXECUTIVE DECISIONS

The Schedule is published weekly and items added within the last seven days are highlighted in bold.

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Co-operative Executive, Executive Highways Committee, Individual Executive Members or Executive Directors/Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
  2. The decision makers are:
    - **Co-operative Executive** - Councillors Terry Fox (Chair), Jayne Dunn, Julie Grocutt, Mazher Iqbal, Douglas Johnson, George Lindars-Hammond, Cate McDonald, Alison Teal, Paul Turpin and Paul Wood.
    - Where **Individual Executive Members** or **Executive Directors/Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
- Access to Documents - details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Co-operative Executive and Executive Highways Committee and reports on key Individual Executive Member and Executive Director decisions are published (five clear working days before the meeting or decision) and accessible at <http://democracy.sheffield.gov.uk> or can be collected from Democratic Services, Legal and Governance, Town Hall, Pinstone Street Sheffield S1 2HH.
4. A key decision is one that results in income or expenditure of more than £500,000 or is likely to be significant in terms of its effects on two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's website <http://democracy.sheffield.gov.uk>.
  5. For details of the consultation process and how to make representations, please contact Democratic Services, Legal and Governance, Town Hall, Sheffield S1 2HH (phone 0114 273 4014 or email: [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk)).

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION  K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER  (Portfolio, Officer and contact details)
<p>Not before 29 Oct 2021</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 16</p>	<p>Acceptance and Issuing (where required) of Sheffield City Region Brownfield Housing Fund Grant Funding (K)</p> <p>Sheffield City Region has endorsed the allocation of 'early delivery' Brownfield Housing Fund grant funding to the Council to support the development of strategic regeneration projects.</p> <p>The report will seek approval to accept and issue grants (where required, with appropriate delegated authority sought).</p>	<p>Executive Member for City Futures: Development, Culture and Regeneration</p>	<p>Report of the Executive Director, Place</p>	<p>TBC</p>	<p>Place Janet Sharpe Tel: 0114 2735493 <a href="mailto:janet.sharpe@sheffield.gov.uk">janet.sharpe@sheffield.gov.uk</a></p>

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Not before 18 Nov 2021	<p>Provision of Post-Mortem Services for HM Coroner, South Yorkshire (West) (K)</p> <p>Sheffield City Council are statutorily required to provide a post-mortem service for HM Coroner South Yorkshire (West). This service is provided in different locations by specialist staff (on a fee per case basis). The specific nature of the work means there is no route to market, no alternative provisions possible and the service cannot be subjected to competition.</p> <p>The proposal is to produce a 3-year waiver for all categories of post-mortem (standard, forensic, and children's). This will remove the need to produce 9 separate waivers as has been done previously (one per category per year). This will save time and expenditure.</p>	Executive Member for Sustainable Neighbourhoods, Wellbeing, Parks and Leisure	Report of the Executive Director, Place	10/11/21	Place Ellie Fraser Tel: 0114 205 2478 <a href="mailto:ellie.fraser@sheffield.gov.uk">ellie.fraser@sheffield.gov.uk</a>

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Not before 4 Jan 2022	<p>Private Sector Leasing Scheme and Rough Sleepers Accommodation Programme (RSAP) (K)</p> <p>In Sheffield, over the previous year there have been 144 rough sleepers counted in the monthly headcounts. Of these 44 are of medium needs and 23 ready for move on accommodation. Each month there has been an average of 9 rough sleepers who are not repeats. We would therefore expect to see a further 108 new rough sleepers over the next year. We would expect based on the current picture that around 18 would need move on. We have also made an estimate that 6 people would be ready for move on who are currently in emergency accommodation based on a current snapshot. The below shows the yearly estimates: Year 1: 47, Year 2: 71, Year 3: 48, Year 4: 48, Year 5: 48 <b>We propose that we will set up a Private Sector Leasing (PSL) scheme for 15 rough sleepers.</b> We know private landlords in Sheffield are keen to lease the council their property at Local Housing Allowance (LHA) rents of which the council can recover back a large amount of. We understand we will get 90% of the 2011 LHA rates as subsidy from Department of Work and Pensions (DWP) as subsidy. Other costs are for private contractors for cleaning and repairs and maintenance of which a procurement and tendering exercise has taken place for a similar scheme which we can use as well for this model. We will use the Council's Furnished Team to furnish the properties and replace furniture from them too if required. We are requesting funds for 2 x Tenancy Support Workers for 15 units and not claiming for any other staffing costs but will cover additional costs for staffing within our current staffing structure. We have an existing PRS scheme and will utilise staff with experience and knowledge in the field to support this scheme. We will provide extra staffing resource ourselves to ensure the management, procurement of property, property inspections and monitoring of rents, contractors' invoices and payments are all dealt with efficiently. We will draw on the Personalisation Fund funded by RSI 4 and if required we can use TSW from Housing First project who will have the relevant skills and experience to work with rough sleepers</p>	Executive Member for Housing, Roads and Waste Management	Report of the Director of Housing and Neighbourhoods	TBC	<p>People Services Jessica Senior</p> <p><a href="mailto:jessica.senior@sheffield.gov.uk">jessica.senior@sheffield.gov.uk</a></p>

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<p>Not before 4 Jan 2022</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 20</p>	<p>School Admission Arrangements for the 2023/24 Academic Year (K)</p> <p>The Local Authority is responsible for setting admission arrangements for all Community and Voluntary Controlled Schools. It must “Determine” and publish its admission arrangements every year. There is a requirement to consult on the arrangements once every seven years unless there are significant changes proposed. The arrangements were consulted upon last year for the 2023/24 academic year. The key decision is to determine the Council’s Admission Arrangements for Community and Voluntary Controlled Schools. To consult on the admission arrangements for 2023/24 including any proposed reductions to admission numbers in line with the City wide strategy to manage falling pupil numbers at Reception age. To ensure that the City Council is carrying out its statutory duty to determine its Admission Arrangements for 2023/24 by 28 February 2022.</p>	<p>Executive Member for Education, Children and Families</p>	<p>Report of the Executive Director, People Services</p>	<p>TBC</p>	<p>People Services John Bigley Tel: 0114 2734097 <a href="mailto:john.bigley@sheffield.gov.uk">john.bigley@sheffield.gov.uk</a></p> <p style="text-align: right;">Page 6 of 47</p>

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<p>Not before 19 Jan 2022</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 22</p>	<p>Return to the Worksite and Introduction of Hybrid Working for Council Staff (K)</p> <p>During the initial stages of the Covid-19 pandemic, the Government introduced a requirement for everyone to work from home where possible. A large proportion of the Council's office-based workforce began working from home in March 2020 and have continued to do so since that time.</p> <p>This report requests authorisation for a partial return to the worksite from February 2022 for that cohort of staff who have continued to work from home throughout, and the introduction of a flexible 'hybrid' working style enabling the benefits of working from home to be combined with the advantages of being in the worksite and the necessary expenditure to support this transition, primarily for the purposes of purchasing additional office furniture and improvement works to Wi-Fi capabilities in the Council's office estate.</p>	<p>Leader of the Council</p>	<p>Report of the Executive Director, Place</p>	<p>TBC</p>	<p>Resources Nathan Rodgers Tel: 27 35621 <a href="mailto:nathan.rodgers@sheffield.gov.uk">nathan.rodgers@sheffield.gov.uk</a></p> <p style="text-align: right;">Page 8 of 47</p>



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<p>Not before 25 Jan 2022</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 24</p>	<p>Reprocurement of a Contract for Service &amp; Maintenance of Fire Alarms, Emergency Lighting, Gas Suppression Systems &amp; Sprinklers in Corporate Buildings and Sheffield Schools (K)</p> <p>The current contract for the statutory servicing &amp; maintenance for Fire Alarms, Emergency Lighting, Gas Suppression Systems &amp; Sprinklers is ending and a replacement contract is required.</p> <p>Procurement of a Statutory Compliance Contract to inspect, service and maintain Fire Alarms, Emergency Lighting, Gas Suppression Systems &amp; Sprinklers across the Corporate buildings estate and Sheffield schools who take up the provision.</p> <p>The council do not have the required level of expertise and accreditation to undertake the required maintenance of these systems. The existing contract cannot be extended and the Council has a statutory duty to maintain these systems under The Regulatory Reform (Fire Safety) Order 2005.</p>	<p>Executive Member for Finance and Resources</p>	<p>Report of the Executive Director, Place</p>	<p>17/01/22</p>	<p>Place Jason Peck</p> <p><a href="mailto:jason.peck@sheffield.gov.uk">jason.peck@sheffield.gov.uk</a></p> <p style="text-align: right;">Page 10 of 47</p>

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Not before 25 Jan 2022	<p>Procurement of a Contract for Service &amp; Maintenance of Automatic Doors, Roller Shutters and Car Park Barriers (K)</p> <p>The current contract for the servicing and maintenance of Automatic Doors, Roller Shutters and Car Park Barriers is due to end. The contract covers equipment within the Council's corporate estate and a number of Sheffield schools who subscribe to the Council's statutory servicing package. The servicing and maintenance of this equipment is required under health and safety legislation.</p> <p>Procurement of a contract to inspect, service and maintain Automatic Doors, Roller Shutters and Car Park Barriers across the Corporate buildings estate and Sheffield Schools who subscribe to the Council's statutory servicing package.</p> <p>Sheffield City Council has statutory duty under the Provision &amp; Use of Work Equipment Regulations 1998 to ensure work equipment is safe for use, maintained in a safe condition and inspected to ensure it is correctly installed and does not subsequently deteriorate. The Council has no in-house expertise to undertake this work and the current contract cannot be extended.</p>	Executive Member for Finance and Resources	Report of the Executive Director, Place	17/01/22	Place Jason Peck  <a href="mailto:jason.peck@sheffield.gov.uk">jason.peck@sheffield.gov.uk</a>

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<p>Not before 25 Jan 2022</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 26</p>	<p>Procurement of a Contract for Service &amp; Maintenance of Ventilation Systems, Air Handling &amp; Air Conditioning &amp; Refrigeration Systems in Corporate Buildings and Sheffield Schools (K)</p> <p>The current contract for the servicing and maintenance of air handling, air conditioning and refrigeration systems is due to end and a replacement contract is required. Procurement of a Statutory Compliance Contract to inspect, service and maintain Air Conditioning, Air Handling and Commercial Refrigeration systems across the Corporate buildings estate and Sheffield Schools who take up the provision. Inspection and maintenance of these systems is required under the Energy Performance of Buildings Act 2012 (amended 2020). It is also governed by the Fluorinated Greenhouse Gas Regulations and associated requirements. Sheffield City Council has no in-house expertise to undertake this work and the current contract cannot be extended.</p>	<p>Executive Member for Finance and Resources</p>	<p>Report of the Executive Director, Place</p>	<p>17/01/22</p>	<p>Place Jason Peck <a href="mailto:jason.peck@sheffield.gov.uk">jason.peck@sheffield.gov.uk</a></p>

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1 Feb 2022	<p>Double Yellow Lines Programme 2021/22: Report on the objections to the advertised Traffic Regulation Order for proposed Double Yellow Lines at seven locations.</p> <p>Objections were received to proposed double yellow lines. The report describes the measures that have been proposed to mitigate these objections.</p>	Executive Member for Climate Change, Environment and Transport			Place John Priestley Tel: 27 34479 <a href="mailto:john.priestley2@sheffield.gov.uk">john.priestley2@sheffield.gov.uk</a>

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<p>Not before 3 Feb 2022</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 28</p>	<p>Parking Fees and Charges (K)</p> <p>Review of the associated fees and charges that can be set by the Council.</p> <p>To review each area of charging and set-out a proposal as appropriate to ensure the effective management of traffic and support the Transport Policy.</p> <p>Inflationary rises have eroded the effectiveness of parking fees and tariffs in managing traffic. The fees are to be reviewed to support the Transport Strategy objectives to maintain car access, while supporting public transport and active travel objectives. The review will consider the impact on the climate emergency and clean air objectives.</p>	<p>Executive Member for Climate Change, Environment and Transport</p>	<p>Report of the Executive Director, Place</p>	<p>TBC</p>	<p>Place Ben Brailsford Tel: 20 53006 <a href="mailto:ben.brailsford@sheffield.gov.uk">ben.brailsford@sheffield.gov.uk</a></p>

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Not before 5 Feb 2022	<p>Review of Sheffield's Council Tax Reduction Scheme</p> <p>The proposal is that apart from statutory changes the Council is required to make, that the Sheffield's Council Tax Reduction Scheme, in respect of the financial year 2022/23, should not be amended. In addition, to seek approval that the Council Tax Hardship Scheme be maintained in respect of 2022/23.</p>	Executive Member for Finance and Resources	Report of the Executive Director, Resources	TBC	<p>Resources John Squire Tel: 0114 2734309 <a href="mailto:john.squire@sheffield.gov.uk">john.squire@sheffield.gov.uk</a></p>

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<p>Not before 10 Feb 2022</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 30</p>	<p>Tackling Inequalities in the city through investing in Grants to the Voluntary and Community Sector 2022-2023 (K)</p> <p>The future of the Grant Aid Budget in 2022/23</p> <p>Extension of the existing Grant Aid Strategy (2017-20) for 12 further months from 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023</p> <p>Extending existing arrangements for a year into 2022/23 allows us to continue to support the valuable work of the VCS, tackle inequalities in Sheffield in the most cost effective way and undertake a thorough review of the Councils investment in Grant Aid</p>	<p>Leader of the Council</p>	<p>Report of the Executive Director, People Services</p>	<p>02/02/22</p>	<p>People Services Jason Siddall Tel: 07917084875 <a href="mailto:Jason.siddall@sheffield.gov.uk">Jason.siddall@sheffield.gov.uk</a></p>



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16 Feb 2022	<p>Procurement of Vehicle Telematics and Job Scheduling software to support services within Place Portfolio (K)</p> <p>The Place Portfolio currently use the software as an all-in-line solution to provide the following functionality:</p> <ul style="list-style-type: none"> <li>• Customer Relationship Management (CRM)</li> <li>• Job Scheduling</li> <li>• Customer job bookings</li> <li>• Mobile Working</li> <li>• Telematics (Vehicle tracking and monitoring)</li> </ul> <p>The purpose of this report is to seek authority to procure a new contract as the current contract ends 31.03.2022</p> <p>Approval is sought to contract via the Crown Commercial Services framework Vehicle Telematics Hardware and Software Solutions RM6143 and seek delegated authority to award the contract.</p> <p>The current commercial arrangements terminate on 31.03.2022 therefore a new contract is required to ensure continuity of service delivery.</p>	Co-operative Executive	Report of the Executive Director, Place	08/02/22	<p>Place Jessica Kavanagh</p> <p><a href="mailto:jessica.kavanagh@sheffield.gov.uk">jessica.kavanagh@sheffield.gov.uk</a></p>

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16 Feb 2022	<p>Procurement of Business Rates and Document Management IT systems (K)</p> <p>The contract with NEC Software Solutions Ltd (NEC) for the Revenues and Benefits (R&amp;B) service's Business Rates and Document Management systems is due to expire in March 2022.</p> <p>The R&amp;B service has an ongoing requirement to continue using them therefore procurement of a new contract is required.</p> <p>To re-contract with NEC Ltd via the Crown Commercial Services framework Data and Applications Solutions (DAS) RM3821 and seek delegated authority to award the contract.</p> <p>To ensure continuity of the Revenues and Benefits service.</p>	Co-operative Executive	Report of Executive Director, Resources	08/02/22	Resources Tim Hardie Tel: 27 34814 <a href="mailto:tim.hardie@sheffield.gov.uk">tim.hardie@sheffield.gov.uk</a>

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16 Feb 2022	<p>Procurement of existing Housing software solution and document management IT systems (K)</p> <p>Contracts for the current provision of housing software and document management IT systems are shortly coming to an end and need to be procured Approval is sought to re-contract with NEC Software Solution Ltd via the Crown Commercial Services framework Data and Applications Solutions (DAS) RM3821 and seek delegated authority to award the contract. The Housing system retention requirements are to align to the council's Place Systems Review (PSR) programme in which a long-term system consolidation replacement is been proposed. Therefore it is proposed that this contract would be on a 3 year term.</p> <p>However the document management system is not part of PSR so service requirements will determine contractual timescales although it is expected to be 3 years with an option to extend for a further 1 year + 1 year (to make 5 years in total).</p>	Co-operative Executive	Report of the Executive Director, Place	08/02/22	Place Jessica Kavanagh  <a href="mailto:jessica.kavanagh@sheffield.gov.uk">jessica.kavanagh@sheffield.gov.uk</a>

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16 Feb 2022	<p>Acceptance of Levelling Up Fund Funding for Attercliffe and Castlegate (K)</p> <p>Sheffield City Council were successful in securing Levelling Up Funding - £20m Castlegate, £17m Attercliffe. The funder would like to start releasing funds from February 2022.</p> <p>Authority to accept the grant is requested to allow delivery of the projects.</p> <p>Not accepting the grant will result in the Council losing the funding and the much-needed investment in 2 key areas of the city.</p>	Co-operative Executive	Report of the Executive Director, Place	08/02/22	Place Tammy Whitaker Tel: 0114 2053230 <a href="mailto:tammy.whitaker@sheffield.gov.uk">tammy.whitaker@sheffield.gov.uk</a>

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16 Feb 2022	<p>Holiday Activities and Food 2022-24 (HAF - 2022) (K) On 27 October 2021 the government announced a further investment of over £200 million per year over the next 3 financial years up to 2024 for the holiday activities and food programme (HAF), which follows the successful roll out of the programme across England in 2021. There is no bidding process for the 22/23 HAF extension and funding is being made available directly to Local Authorities and Sheffield has been allocated £2,708,510.00 for 2022. This programme is for children in receipt of benefits related free school meals (approx. 26k in Sheffield) to deliver enriching activities and nutritious food in Easter, Summer, and Christmas holidays. We have spent 2021 developing a model with VCF partners and schools and propose to continue with this Agreement from the Co-operative executive:</p> <ol style="list-style-type: none"> <li>1. Approves that Sheffield City Council will act as the Accountable Body and lead agent for the Department for Education (DfE) funded Holiday Activities and Food programme in Sheffield.</li> <li>2. Approves the Council accepting £2,708,510.00 from the DfE for the Holiday Activities and Food programme 2022.</li> <li>3. Approves the Holiday Activities and Food approach and model and agrees in principle the grant funding of partners.</li> </ol> <p>Procure a booking system/ Management Information system to assist with bookings management and monitoring and evaluation. Acceptance of the grant would allow the continuation of the HAF programme in Sheffield which supports a range of council priorities The Council does not deliver holiday activities plus food currently for children and young people and therefore we need external delivery partners A partnership approach will allow a flexible and personalised approach and will build community infrastructure and capacity</p>	Co-operative Executive	Report of the Executive Director, People Services	08/02/22	People Services Emma Dickinson Tel: 07584 386 707 <a href="mailto:emma.dickinson@sheffield.gov.uk">emma.dickinson@sheffield.gov.uk</a>

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16 Feb 2022	<p>Sheffield Community Youth Strategy 2022-25 (K)</p> <p>To provide a youth strategy that provides safe, creative, ambitious, Community Youth Services where Young Sheffielders thrive. To approve the 'live' Community Youth Strategy 2022-25 as a statement of the Council's strategic approach to Community Youth Services. Implementing a city-wide Community Youth Strategy is timely and it captures the high-level strategic aims with relation to Youth Services and provides clarity and direction for the service. This is a live and evolving strategy until 2025 that will be monitored by the youth partnership board and will be actioned through an annual service (partnership) delivery plan, this will be established and monitored with quarterly action plans and reports that feed into the partnership ensuring that the views of all partners and stakeholders, including young people, continue to shape the delivery of Community Youth Services into the future.</p>	Co-operative Executive	Report of the Executive Director, People Services	08/02/22	<p>People Services Chelsea Renehan</p> <p><a href="mailto:chelsea.renehan@sheffield.gov.uk">chelsea.renehan@sheffield.gov.uk</a></p>

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16 Feb 2022	Revenue Budget and Capital Programme Monitoring 2021-22 - Quarter 2 (K)  The report will provide the Quarter 2 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2021-22.	Co-operative Executive	Report of the Executive Director, Resources	11/01/22	Resources Ryan Keyworth Tel: 0114 2057303 <a href="mailto:ryan.keyworth@sheffield.gov.uk">ryan.keyworth@sheffield.gov.uk</a>
16 Feb 2022	Month 9 Capital Approvals 2021/22 (K)  This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.	Co-operative Executive	Report of the Executive Director, Resources	08/2/22	Resources Damian Watkinson Tel: 0114 2736831 <a href="mailto:damian.watkinson@sheffield.gov.uk">damian.watkinson@sheffield.gov.uk</a>
16 Feb 2022	Revenue Budget and Capital Programme for 2022/23 (K)  Report to propose the Council's Revenue Budget and Capital Programme for the financial year 2022/23.	Co-operative Executive	Report of the Executive Director, Resources	8/2/22	Resources Ryan Keyworth Tel: 0114 2057303 <a href="mailto:ryan.keyworth@sheffield.gov.uk">ryan.keyworth@sheffield.gov.uk</a>



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16 Feb 2022	Planning Service Income Activities a) Currently several areas of work across Planning do not achieve cost recovery. b) Previously agreed process to fund Neighbourhood Planning work has not been successful. c) Action is needed to address these matters in part to deliver on the proposals set out in Planning MER 476. a) To update fees and charges on a cost-recovery basis, and subsequently increase these annually to reflect inflation for: <ul style="list-style-type: none"> <li>• The Planning pre-application service carried out by Development Management.</li> <li>• Charges within the Building Control Service.</li> <li>• The Planning Searches function undertaken by the Administrative HUB.</li> </ul> b) To update funding arrangements in order to support a full-time post dedicated to the development of Neighbourhood Plans. Fees and charges related to the above activities have not been reviewed for some time and can mean that the service costs more to deliver than is received in fees. Previously agreed mechanisms for funding Neighbourhood Planning work have not allowed for a dedicated resource to be put in place. An alternative approach is needed to bring greater continuity to the role.	Co-operative Executive	Report of the Executive Director, Place	08/02/22	Place Michael Johnson Tel: 20 39678 <a href="mailto:michael.johnson@sheffield.gov.uk">michael.johnson@sheffield.gov.uk</a>

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16 Feb 2022	<p>Retender of Tenants Contents Insurance Scheme for Council Tenants (K)</p> <p>To prepare and administer a tender process to ensure the best scheme is in place for the tenants of Sheffield City Council. This will include producing tender documents, listing for interested parties, reviewing tender bids and possibly interviewing potential contractors using a panel made up of SCC officers and tenants representatives, and selecting a party to enter into a contract.</p>	Co-operative Executive			<p>Resources Rachel Dawson</p> <p><a href="mailto:Rachel.dawson2@sheffield.gov.uk">Rachel.dawson2@sheffield.gov.uk</a></p>

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16 Feb 2022	<p>Sheffield (Local) Plan Spatial Options (K)</p> <p>To agree the overall spatial approach in the emerging Sheffield (Local) Plan. The report will set out the overall spatial options for meeting future development needs in Sheffield in the period to 2039. It will seek agreement on a preferred approach in advance of producing the Publication Draft Sheffield Plan (to be published for public consultation in October 2022). The Government has increased the housing need figure for Sheffield by 35% and the implications of providing land for new homes and jobs to support this higher figure requires careful consideration. It is desirable, as far as possible, to build a political consensus around how Sheffield should grow and develop over the next 18 years. Once a preferred overall spatial approach has been agreed, it will then be used to develop more detailed policies, proposals and site allocations in the Draft Sheffield Plan.</p>	Co-operative Executive	Report of the Interim Executive Director, Place	08/02/22	<p>Place Simon Vincent Tel: 0114 2735897 <a href="mailto:simon.vincent@sheffield.gov.uk">simon.vincent@sheffield.gov.uk</a></p>

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17 Feb 2022	<p>Gypsy and Traveller Pitch Fee Increase 2022/23</p> <p>The report requests permission to an annual increase in pitch fees at the Long Acre and Redmires Gypsy and Traveller Sites.</p>	Executive Member for Housing, Roads and Waste Management			<p>Jonathan South Tel: 293 0883 <a href="mailto:jonathan.south@sheffield.gov.uk">jonathan.south@sheffield.gov.uk</a></p>

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Not before 18 Feb 2022	<p>Banking Services Requirements for Sheffield City Council (K)</p> <p>The Councils current banking services contract with Barclays is due to expire on 30<sup>th</sup> September 2022 therefore a new contract is required to be procured in line with The Public Contracts Regulations 2015. A lead-in time of several months may be required (in the event of any change in provider) therefore the procurement aims to conclude by the end of March 2022. An open tender will be conducted with the successful provider being awarded a seven-year contract made up of an initial period of five years with an optional two-year extension available at the Councils discretion. To seek approval to procure a new contract to ensure continuity of banking services whilst ensuring all spend remains compliant within the Council's internal regulations and procurement legislation; to seek delegated authority to enter into a contract with the successful bidder</p>	Executive Member for Finance and Resources	Report of the Executive Director, Resources	10/02/22	<p>Resources David Phillips Tel: 0114 2735872 <a href="mailto:Dave.Phillips@sheffield.gov.uk">Dave.Phillips@sheffield.gov.uk</a></p>

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<p>Not before 1 Mar 2022</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 45</p>	<p>Older Persons Independent Living - OPIL with Care Procurement of Café provider Seeking approval to tender and award contract for the café at the Older Persons Independent Living (OPIL) Buchanan Green scheme. The Council intends to:</p> <ol style="list-style-type: none"> <li>i. Commission a provider to operate the cafe within the new OPIL Buchanan Green scheme.</li> <li>ii. Delivering a café model to the residents and the wider community, providing opportunities for social inclusion and reducing loneliness and isolation. In turn, supporting the development of a community hub and a modern facility for local groups to meet.</li> </ol> <p>As part of the initial Business Case for the development of the OPIL with care schemes, it was approved that a café model would serve the scheme and community. It is foreseen that the café will:</p> <ul style="list-style-type: none"> <li>• Promote the sense of community, interaction between residents and younger people</li> <li>• Provide opportunities for social inclusion and reduce loneliness and isolation</li> <li>• Supporting the development of a community hub and a modern facility for local groups to meet (which will help to support the café)</li> <li>• Providing access to regular nutritious food to support health and well being</li> <li>• Provide social value.</li> </ul>	<p>Executive Member for Housing, Roads and Waste Management</p>	<p>Report of the Executive Director, Place</p>	<p>21/02/22</p>	<p>Place Rhian Owen Tel: 29 30119 <a href="mailto:rhian.owen@sheffield.gov.uk">rhian.owen@sheffield.gov.uk</a></p> <p style="text-align: right;">Page 31 of 47</p>

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<p>Not before 3 Mar 2022</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 47</p>	<p>Appropriation of the former Bole Hill View Older Persons' Residential Home site (Eastfield Road, Crookes, Sheffield, S10 1QL) for housing purposes. (K)</p> <p>The former Bole Hill View Older Persons' Residential Home site, known as 'Bole Hill View', is a circa 0.35 hectare site situated off East Hill Road, Crookes, Sheffield, S10 1QL. The site is owned and maintained by Sheffield City Council, within the People Portfolio. It was declared surplus to requirements by the then "Communities" portfolio in 2013. Disused for a number of years, part of the site is occupied by a former older persons' unit (now vacant). With the site and building now declared surplus to requirements, it is proposed that the site be appropriated to housing purposes (Part II of the Housing Act 1985) and used for the for the provision of new housing through the Council Housing Stock Increase Programme (approved by the Cabinet Member for Neighbourhoods and Community Safety in October 2019).</p>	<p>Executive Member for Housing, Roads and Waste Management</p>	<p>Report of the Executive Director, Place</p>	<p>23/02/22</p>	<p>Place Janet Sharpe Tel: 0114 2735493 <a href="mailto:janet.sharpe@sheffield.gov.uk">janet.sharpe@sheffield.gov.uk</a></p> <p style="text-align: right;">Page 33 of 47</p>

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Not before 3 Mar 2022	<p>Reducing inequalities and supporting communities post covid (K)</p> <p>Use of non-recurrent public health monies to help re-shape and improve resilience in the Sheffield Public Health Service, contribute to the successful delivery of the SCC One Year Plan and continue to target the ambitions in the Health &amp; Wellbeing Strategy</p> <ol style="list-style-type: none"> <li>1. Contribution to the Compassionate City partnership to strengthen and link assets already present in communities across Sheffield to allow the physical, social, psychological and spiritual needs of all affected to be met in the most appropriate way.</li> <li>2. Test out the PHE strengthening communities framework in a neighbourhood to develop voice and activation</li> <li>3. Trial lifestyle support and advice in the pre-anaesthetic pathway as part of pre-operative checks</li> <li>4. Developing peer support between people with specific conditions</li> <li>5. Workforce development for voluntary sector organisations</li> </ol> <p>It has been long understood that health and wellbeing is determined by the circumstances in which people are born, grow, live, work and age as well as medical support. Therefore education, employment, housing, social networks are as important to the life chances and living with long term good health and wellbeing. Marked inequalities in health and wellbeing outcomes existed prior to the pandemic, however Covid-19 has exacerbated these by disproportionately impacting on the mental health and wellbeing of young people, ethnic minorities, and those on low incomes</p>	Executive Member for Sustainable Neighbourhoods, Wellbeing, Parks and Leisure	Report of the Director of Public Health	23/02/22	<p>Public Health Emma Dickinson Tel: 07584 386 707 <a href="mailto:emma.dickinson@sheffield.gov.uk">emma.dickinson@sheffield.gov.uk</a></p>

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<p>Not before 14 Mar 2022</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 50</p>	<p>School Calendar 2023/24 (K)</p> <p>The Local Authority is required to consult annually and determine the school term dates for Community, Voluntary Controlled and Community Special Schools under Section 32 of the Education Act 2002.</p> <p>Following consultation, to agree the proposed school calendar for the 2023/24 academic year</p> <p>To ensure that the Local Authority complies with its statutory duty and approves a school calendar for 2023/24.</p>	<p>Executive Member for Education, Children and Families</p>	<p>Report of the Executive Director, People Services</p>	<p>TBC</p>	<p>Place John Bigley Tel: 0114 2734097 <a href="mailto:john.bigley@sheffield.gov.uk">john.bigley@sheffield.gov.uk</a></p>
<p>16 Mar 2022</p>	<p>Revenue Budget and Capital Programme Monitoring 2021-22 - Quarter 3 (K)</p> <p>The report will provide the Quarter 3 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2021-22.</p>	<p>Co-operative Executive</p>	<p>Report of the Executive Director, Resources</p>	<p>8/3/22</p>	<p>Resources Paul Schofield Tel: 0114 2736000 <a href="mailto:paul.schofield@sheffield.gov.uk">paul.schofield@sheffield.gov.uk</a></p>

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16 Mar 2022	<p>10 Point Plan for Addressing Climate Change (K)</p> <p>Sheffield City Council has declared a climate emergency and has a stated ambition to reduce its emissions to net zero carbon by 2030. This aim requires a wide range of action to be taken both by the Council and by others in the city.</p> <p>The 10 point plan provides an outline way forward for the Council, laying the groundwork required to make progress at pace and identifying key actions to reduce carbon emissions immediately.</p> <p>Laying the groundwork and then moving in an agile way allows the Council to react to fast changing funding opportunities and technologies.</p>	Co-operative Executive	Report of the Interim Executive Director, Place	07/12/21	Place Mark Whitworth Tel: 27 36924 <a href="mailto:mark.whitworth@sheffield.gov.uk">mark.whitworth@sheffield.gov.uk</a>

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16 Mar 2022	<p>Sheffield Football Hubs (K)</p> <p>COVID-19 had a significant impact on the operation of the Sheffield Football Hubs. This resulted in the exit of Pulse Soccer as the operator and their sub-contractor, Leisure United were engaged as temporary operator. for the football hub sites at Thorncliffe, Graves and Westfield until June 2022.</p> <p>A solution is needed to safeguard the investment in Sheffield. Sheffield City Council and the Football Foundation have undertaken significant due diligence with the funding partners the FA (Football Association), the Premier League and Sport England to find a sustainable long term operating solution. The Sheffield Football Hubs Report will be seeking approval to progress with a new management and operational model for our four football facility sites in Sheffield in partnership with the National Football Trust. Doing nothing is not an option. The current interim arrangements come to an end in June 2022 and how the facilities will be managed and operated must be reviewed. The Council knows how important our football facilities are to the people of Sheffield, especially post Covid-19 and the health and wellbeing of residents is a priority. It is therefore critical that a long-term sustainable management arrangement is put in place to secure the future of the facilities. The proposed future partnership with the National Football Trust aims to create a network of sustainable, high-quality facilities for the long term. The proposed capital spending of around £2m into community football facilities in Darnall will have a significant impact on participation levels, health and the social/community benefits of football.</p>	Co-operative Executive	Report of the Executive Director, Place	08/03/22	<p>Place Lisa Firth Tel: 2053964 <a href="mailto:lisa.firth@sheffield.gov.uk">lisa.firth@sheffield.gov.uk</a></p>

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16 Mar 2022	<p>Month 10 Capital Approvals 2021/22 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.</p>	Co-operative Executive	Report of the Executive Director, Resources	08/3/22	<p>Resources Damian Watkinson Tel: 0114 2736831 <a href="mailto:damian.watkinson@sheffield.gov.uk">damian.watkinson@sheffield.gov.uk</a></p>
16 Mar 2022	<p>Procurement of Safe Supported Accommodation for Domestic Abuse (K)</p> <p>Contracts for the current provision of safe secure accommodation are coming to an end and new services need to be procured in line with The Domestic Abuse Act 2021.</p>	Co-operative Executive	Report of the Executive Director, People Services	08/03/22	<p>People Services Ann Ellis <a href="mailto:ann.ellis@sheffield.gov.uk">ann.ellis@sheffield.gov.uk</a></p>

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16 Mar 2022	<p>Procurement of Support for Children and Young People Affected by Domestic Abuse (K)</p> <p>The current contracts for provision of support for children and young people will have lapsed by end of September 2022. To pool the funds for three existing contracts into one contract for £162,190 per year for 3 years plus one year plus one year starting in October 2022 in order to maintain support for children to recover from the impact of living with domestic abuse in the family home. The recent <a href="#">Needs Assessment</a> regarding support for people affected by Domestic Abuse in Safe Accommodation found that approximately 28,000 children are affected by domestic abuse each year in Sheffield. Domestic Abuse is recognised as an adverse childhood experience impacting on a child's development and future life chances. In the Domestic Abuse Act 2021 children are recognised as victims in their own right if they 'see, hear or experience' domestic abuse between parents / carers. More than 50% of the funding for the contract will come from new burdens under the Act.</p>	Co-operative Executive	Report of the Executive Director, People Services	08/03/22	People Services Alison Higgins Tel: 20 53671 <a href="mailto:alison.higgins@sheffield.gov.uk">alison.higgins@sheffield.gov.uk</a>



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16 Mar 2022	<p>Living the life you want to live - Adult Health and Social Care Strategy 2022-2030 (K)</p> <p>Adult social care is made up of a complex system of organisations that provide care and support to a significant proportion of Sheffield's population. We have been without a clear strategy that unifies this whole system in Sheffield for many years. Adult social care across the city faces substantial challenges, including the ongoing effects of the coronavirus pandemic, and we must develop a response that commits to improving the lives of people who draw on care and support.</p>	Co-operative Executive			<p>People Services Nicola Shearstone Tel: 27 34041 <a href="mailto:nicola.shearstone@sheffield.gov.uk">nicola.shearstone@sheffield.gov.uk</a></p>

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16 Mar 2022	<p>South Yorkshire Local Heritage List Historic England recommend that local authorities should maintain a list of locally valued heritage assets, nominated by members of the public; inclusion on this list would flag these assets up within the Planning system, for consideration. Local heritage lists can contain a variety of heritage assets, including buildings, monuments, designed landscapes and archaeological sites. Currently Sheffield does not have a process for establishing and maintaining such a Local Heritage List. The Ministry for Levelling Up, Housing and Communities, now the Department for Levelling Up, Housing &amp; Communities, provided grant funding for South Yorkshire, to help kick-start the local heritage listing process – 1 of 22 such projects in England.</p> <p>South Yorkshire Archaeology Service are leading on the project for Barnsley, Doncaster, Rotherham and Sheffield. As well as working on the public nomination process, we need to establish a system for the four authorities to consider nominations and adopt relevant assets on to a Local Heritage List. For Sheffield, our proposal is that the Co-operative Executive approve the methodology for production of a Local Heritage List and agree to delegate future decision-making, on addition or removal of such assets, to the Head of Planning - for nominations received for Sheffield heritage assets. Historic England guidance on local listing states that inclusion of heritage assets should be approved by a 'plan-making body'. To date only Barnsley, of the four South Yorkshire authorities, has a methodology in place for such local listing, with decision-making delegated to officer level. Having discussed the process required with Legal, advice is to seek Executive approval for a similar decision-making model in Sheffield. We are also in discussions with Doncaster and Rotherham to ensure a similar model is followed by those authorities. This will allow a consistent approach to local listing to be adopted across South Yorkshire. The South Yorkshire Local Heritage List will be displayed on a dedicated project website - to give residents easy access to information about valued local heritage assets. In addition, the information gathered through the nomination process will be used to enhance records held in the South Yorkshire Historic Environment Record (formerly the Sites &amp; Monuments Record), which is maintained by South Yorkshire Archaeology Service for the four authorities.</p>	Co-operative Executive	Report of the Executive Director, Place	08/02/22	Place Sarah Cattell  <a href="mailto:sarah.cattell@sheffield.gov.uk">sarah.cattell@sheffield.gov.uk</a>

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16 Mar 2022	<p>Lease of Endcliffe Park Cafe, Rustlings Rd, Sheffield S11 7AB</p> <p>Extension to current occupancy, to recommend the grant a new lease of the property to the current tenant Ashley Charlesworth for a period of 2 years.</p> <p>The current occupancy is by way of a terminable tenancy that was granted as an interim arrangement pending the offer of a new lease. This seeks to regularise the position.</p>	Co-operative Executive	Report of the Executive Director, Place	07/12/21	Place Ian Wrightson Tel: 0114 2735621 <a href="mailto:ian.wrightson@sheffield.gov.uk">ian.wrightson@sheffield.gov.uk</a>

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16 Mar 2022	<p>Working together with the NHS in Sheffield: Future Vision and Governance (K)</p> <p>The Co-operative Executive is asked:</p> <ul style="list-style-type: none"> <li>a. agree the Council's approach to the proposed changes to the NHS;</li> <li>b. agree future arrangements for the governance of health through a revised Joint Commissioning Committee with the South Yorkshire Integrated Care System; and</li> <li>c. agree to endorse the future working arrangements and vision for the Sheffield Health and Care Partnership.</li> </ul>	Co-operative Executive	Report of the Executive Director, People Services	07/12/21	<p>People Services Alexis Chappell</p> <p><a href="mailto:alexis.chappell@sheffield.gov.uk">alexis.chappell@sheffield.gov.uk</a></p>

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20 Apr 2022	Month 11 Capital Approvals 2021/22 (K)  This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.	Co-operative Executive	Report of the Executive Director, Resources	12/4/22	Resources Damian Watkinson Tel: 0114 2736831 <a href="mailto:damian.watkinson@sheffield.gov.uk">damian.watkinson@sheffield.gov.uk</a>

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20 Apr 2022	<p>Procurement of an Adult Social Care Mental Health Recovery Framework for people with eligible mental health needs (K)</p> <p>We have a statutory duty under the Care Act 2014 to meet the care and support needs of adults in the city and to maintain a stable, diverse, quality, and sustainable care market. It is therefore vital that we ensure provision is in place has sufficient capacity and an extensive range of providers.</p> <p>A service review has identified key areas for development of the framework highlighting the need for the re-development of the current service model in order to deliver the best possible outcomes to people in receipt of care.</p>	Co-operative Executive			People Services Steve Jakeman Tel: 20 57151 <a href="mailto:steve.jakeman@sheffield.gov.uk">steve.jakeman@sheffield.gov.uk</a>

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